

Gymnasium Rental Application

Name of Applicant: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone #1: _____ Phone #2: _____

Email: _____

Today's Date: _____

Rental Date(s) Requested: _____

Purpose for Rental:

Number of People Expected: _____

Any Special Needs or Requests:

Payment in full must accompany this request; checks written to The Gate.

If the requested date is not available, payment will be returned.

There are NO refunds or rescheduling for no-shows or cancellations of less than 24 hours notice.

GYM RENTAL AGREEMENT

The Gate, a non-profit corporation and the first party, and the User, _____, the second party, agree that the gymnasium located on the premises of The Gate, will assess a rental or use fee to the party of the second part at the rate of _____ which must be paid in advance, in full. Cancellations must be made at least 24 hours prior to the rental time for a refund to be issued. Any cancellations of less than 24 hours of the rental time or no-shows will be charged the full amount of the rental with no refund.

It is understood by the User(s) of the gymnasium that The Gate as the owner of the gym is not responsible for or liable to any individuals for accidents, negligence or incidents that occur during the use of the gymnasium by the User.

The User or party of the second part is required to exercise due diligence to ensure that all participants in sports events or other physical activities held at the gym have sufficient insurance coverage whether it be health, liability or premises liability protection to cover the possibility or likelihood of injuries or serious accidents occurring when User makes use of the gym for a scheduled activity.

The User or the party of the second part, also is responsible for any damages, defacing of property or clean-up costs that may be associated with the use of the restrooms or adjoining hallways near the gym. The User or the party of the second part agrees upon the completion of its use of the gymnasium and adjoining areas that the premises will be returned in the same condition as it was when the party of the second part made use of the gym facility or they will be charged for any damages and/or cleaning.

Party of the first part, The Gate, by authorized representative/agent

User, party of the second part, by authorized representative/agent

Approved: _____ Declined: _____

Rental Fee Paid: \$ _____ Method: _____

Check List for Gym usage

Please read and initial each item listed below.

- _____ 1. The gym will be left in the condition in which it was found.
- _____ 2. If there is a spill, it will be cleaned up by User. There are mops and a utility sink available in the janitor's closet next to the gym doors in the hallway.
- _____ 3. Any trash will be picked up and taken to dumpster, by the User, at back of the building prior to leaving the premises.
- _____ 4. The rental agreement is for the Gym space only. This is a place of business and hallways are not to be used unless to access the restroom facilities.
- _____ 5. There is a \$50 cash deposit required for all party rentals. This deposit will be returned once there is confirmation that the gym was returned to original condition. If additional cleaning is required the deposit will not be returned.

I have read and agree to all of the above listed items with regard to renting the gym space. Failure to comply with any of the above items may result in the immediate cancellation of the Rental Agreement and any future rental dates and times.

Signature

Date

Printed Name

GYMNASIUM RULES

- Gum, food, beverages, tobacco products, and glass items are prohibited on the gymnasium floor.
- Alcoholic beverages are strictly prohibited.
- Proper closed-toe athletic footwear required (No floor marking shoes).
- Management is not responsible for lost or stolen items.
- Management is not responsible for any injuries you may suffer.
- No hardballs (baseball, softball, lacrosse) permitted on gymnasium floor.
- No hanging from basketball rims.
- Only approved equipment on the floor. No tables or chairs.
- This gymnasium is under 24-Hour surveillance.
- You are responsible to clean up messes and trash removal.
- Absolutely no tape or temporary marking on the gymnasium floor.